



HCAD 1700 Introduction to Healthcare Administration. This course provides an introduction to a career concentrated in healthcare administration. Students will be introduced to core competencies required to be successful as a healthcare administrator. They will be exposed to potential settings in which a degree in healthcare administration could be utilized, along with specific positions within those settings. An overview of communication and relationship management, professionalism, leadership, knowledge of the healthcare environment, and business skills will be included. Upon completion, students should be able to determine whether they wish to pursue a degree and/or career in Healthcare Administration. This course is not a major requirement for the BSHA program 4 s.h.

HCAD 3004 Human Diseases. This course provides a broad-based approach to the understanding of diseases based on genetic, biologic, and physiologic concepts and population profiles. Students learn to correlate basic physiological functions with the abnormal occurrence of disease when homeostasis is disrupted. Topics include biological, physical, and emotional response to injury and stress, and disturbances of homeostasis in major body organs and body systems. This course is not a major requirement for the BSHA program 4 s.h.

HCAD 3020 Financial Management of Healthcare Organizations. This course introduces the student to the elements of financial management concepts at the organizational level. Students will understand the evolving history of the financial management process and application at both the department and organization level. Students will become fully versed in topics such as tax status, third-party payers, recognition of operating revenue, working capital utilization and the interface capital has on the organization’s execution of revenue cycle management. Through appropriate use and understanding of operating capital and resource allocation the student will understand how to strategical plan, operationalize and analyze service line products resulting in a positive return on investment (ROI). This course is designed to expose students who typically do not have a background in either finance or accounting disciplines the basic definitions, concepts, use of mathematical applications to determine the positive or negative result of the organizational efforts in delivering health care..... 4 s.h.

HCAD 3110 Epidemiology and Biostatistics. This course takes a managerial perspective to the prevention and control of diseases in the public and private arenas. Basic concepts of epidemiology and biostatistics are applied to outbreak, geography of disease management, intervention, and policy development/implementation. 4 s.h.

HCAD 3120 Introduction to Healthcare Organization and Policy. This course provides an overview of the complex structure and function of the healthcare system in the United States. Topics include: historical foundations, international comparisons, resource development and allocation, impact of technology, payment systems, and care delivery models for uninsured and special populations..... 4 s.h.

HCAD 3130 Population-Based Health. This course provides a paradigm that can influence the health of multiple groups within a community or region. This population-based approach focuses on unique health issues within groups as defined by chronological measure, geographic and ethnic boundaries, physiologic aberration, and at risk and/or vulnerable populations. Content includes population-based health practices, challenges and levels of maintenance and prevention..... 4 s.h.

HCAD 3210 Informatics for Healthcare Leaders and Decision-Makers. This course provides an introduction to the use of computers, technology, and data as informative tools to aid in healthcare managerial decision-making. Students develop skills in database access, database management, and information systems to promote sustainability and quality advantage in healthcare. Topics addressed include the selection, analysis, design, implementation, operation, and evaluation of health information systems in a variety of healthcare systems such as hospitals, medical practices, and community agencies..... 4 s.h.

HCAD 3220 Research and Evidence-Based Practice. In this course, students obtain a basic understanding of how reliable evidence is used to form practice guidelines. Emphasis is placed on the research process including data collection, documentation, and dissemination of evidence. Students will learn to use their knowledge of the healthcare process, communication skills, and critical thinking skills to promote evidence-based care within the interprofessional team. This course requires effective use of library and internet resources..... 4 s.h.

HCAD 3230 Management of Quality Improvement and Outcomes. This course introduces the student to the elements of process improvement and project management. Content is devoted to quality management methodologies in order to implement projects in a healthcare organization to reach goals and to maximize outcomes. This course encompasses healthcare cases for quality, process tools, team development, and outcomes measures 4 s.h.

HCAD 3310 Applied Communication for Leadership. This course allows students to explore and practice fundamentals of several sub-areas of communication studies, including: interpersonal, small group, and organizational communication, as well as leadership and public speaking, which are essential skills for healthcare professional roles. Specifically, students will learn and analyze theories related to interpersonal relationships and conflict management, interact with and become comfortable with varying dynamics of small group communication, dissect the roles of leadership and management in organizations, and effectively prepare and deliver public speeches and presentations in front of an audience..... 4 s.h.

HCAD 3320 Management and Leadership. This course addresses the critical need of managing human resources for organizational effectiveness. Classes examine organizational leadership and the role that visionary leaders play in empowering employees, providing environments for effective work teams, and promoting an ethical climate. Students explore various leadership styles, including servant leadership, and will reflect on their own style of leadership and how it affects their ability to be an effective leader. Other topics include: motivating individuals and teams, performance evaluation, distribution of power, intervention in systems, and creation of change-oriented cultures 4 s.h.

HCAD 4420 Ethics and Legal Issues. This course examines the contemporary application of legal and ethical issues involved in the management and delivery of

healthcare services. Topics covered include regulatory compliances, contracts, torts, damages, negligence, risk management, patient rights, liability of hospital and staff for personal injury to patients, medical records and disclosure of patient information, informed consent, ethical billing and coding practices, medical staff credentialing and ethical issues in healthcare 4 s.h.

HCAD 4430 Marketing and Understanding Sustainability in Healthcare. Healthcare organizations do not always have an understanding of the impact of market share on sustainability. This course emphasizes the identification, analysis, and selection of target markets; development and management of healthcare service lines and products; the power of consumerism; pricing; demand analysis and forecasting; distribution systems; and advertising and promotions..... 4 s.h.

HCAD 4990 Comprehensive Assessment. All candidates for a degree from King University are required to demonstrate competency in their major field. Students with more than one major must demonstrate competency in each of their major fields. In their last semester of major courses, all BSHA students will create a portfolio of their work as the comprehensive assessment for the program. Students will compile a collection of 5-7 items that reflect competency in the program objectives, as well as a cultural transformation essay, current resume, and generic cover letter. Suggested and required inclusion items will be provided. This course is graded pass/fail, and all students must receive a passing grade to graduate. The portfolio serves not only as a final assessment for the program; it also helps graduates capitalize on workplace advancement opportunities 0 s.h.